

Maple Tree Preschool

Volunteer Supervision & Reporting Plan

Parent volunteers will always be under the direct observation of preschool staff.

Parent volunteers will not be alone with a child.

Parent volunteers will not help a child use the bathroom,

When on a field trip, any child who is not accompanied by his/her parent or family member, will be the responsibility of the preschool staff.

Maple Tree Preschool staff and volunteers are mandated reporters of suspected abuse and neglect.

Staff and volunteers will verbally report suspected abuse and neglect immediately. A written report is to be sent to DHS within 72 hours.

The staff member or volunteer who suspects the abuse and neglect must be the person who reports.

Volunteers may have a background check conducted.

I have read and understand the above statements.

I know and understand that I am mandated by law to report all suspicions of abuse and neglect.

I am willing to submit to a background check.

I have not been charged with, arrested for or convicted of a crime involving physical or sexual harm to another individual.

Full Legal Name: _____ Date of Birth: _____

Signature: _____ Date: _____